


Habitual Truancy and Excessively Absent School Response Chart

	Hours absent	Warning Letter to parents	Official Letter to parents <i>Reported to ODE</i>	Follow school truancy plan	Absence intervention plan <i>Reported to ODE</i>	Complaint filed with juvenile court <i>Reported to ODE</i>
<b>Excessive Absences with or without legitimate excuse</b>	• 38 hours in one month	28 hours	38 hours	✓		
	• 65 hours in one year	48 hours	65 hours	✓		
<b>Habitual Truancy without legitimate excuse</b>	• 30 consecutive hours	22 hours	30 hours		<ul style="list-style-type: none"> <li>• Within 7 days, create team (include parents)</li> <li>• Within 10 days, assign team</li> <li>• Within 14 days, develop plan</li> <li>• Within 7 days, provide written notification to parents</li> </ul>	<ul style="list-style-type: none"> <li>• If no progress in 60 days, 61<sup>st</sup> day file a complaint in juvenile court</li> <li>• Notify Registrar of Motor Vehicles to suspend learner's permit/driver's license</li> </ul>
	• 42 hours in one month	31 hours	42 hours			
	• 72 hours in one year	54 hours	72 hours			
<b>Chronic Absenteeism with or without legitimate excuse</b>	10% or 92 hours	Offer supports to student and family for extenuating circumstances.				